



08/25/2023

Parents and Guardians

Lake Michigan College bus stop

Below are the guidelines for using the bus stop at Lake Michigan College. Please remember that we are guest using the parking lot and all guidelines must be followed.



All vehicles must enter the Mendel Center parking lot by using Yore Avenue. Do not cut across the parking lot. Use the driveway to enter the vehicle line.

Once approaching the bus, all vehicles will load and unload three vehicles at a time from the front of the bus to the back of the bus on the school bus door side. Route 4 will be parked nearest the Mendel Center at the corner of the lot. Route 3 will be parked nearest the large light pole.

When finished loading and unloading all vehicles will exit using Yore Avenue.

Buses will load at the following times:

High School: 6:50 am to 7:05 am
 3:05 pm to 3:15 pm Half day 11:30 am to 11:40 am

Elementary School 7:55 am to 8:10 am
 4:15 pm to 4:25 pm Half day 12:30 pm to 12:40 pm

Activity bus 6:05 pm to 6:15 pm

Bus tags with numbers must be displayed in the windshield of the vehicles picking up elementary students.

Our school buses are on a schedule and cannot wait past the listed times for late pick up or drop offs.

Failure to follow these guidelines may result in a misconduct being issued for the student(s) being transported.

You child's safety and success are extremely important to the Berrien Springs Public Schools Transportation Department. As always, our staff cares for your children as their own. Please contact our office at 269-471-2594 if you have any questions or concerns. You can also go to www.homeoftheshamrocks.org and click on the transportation tab for more information. As always, we are here for you and happy to assist.

Thank you,

John Legus

John Legus
Director of Transportation

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